OUR VISION

The Downtown 100 is a recognized and valued community resource. It is the leadership development "organization of choice" for a diverse and influential group of young and young-thinking professionals who are actively engaged in helping Downtown Norfolk reach its full potential as a dynamic and vital urban center.



FY'10/'11



June 2011

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Downtown 100

<u>MISSION</u> The Downtown 100 is a highly motivated group of 100 volunteers who live or work downtown and who volunteer their services to support the vision and mission of the Downtown Norfolk Council.

<u>OBJECTIVES</u>

Leadership Development Downtown 100 members are the emerging community leaders. The Downtown 100 provides members opportunities to become better informed about community issues and tools to enhance their leadership skills.

Community Awareness & Involvement

The Downtown 100 sponsors issue-related forums that allow members to meet with city and regional leaders. Downtown 100 members are also provided the opportunity to attend Downtown Norfolk Council events and briefings. These forums and briefings are vehicles that serve to inform and involve members in issues relevant to the downtown community.

Networking & Volunteerism

The Downtown 100 provides members with both volunteer and networking activities. Social functions provide opportunities for networking and friendship. Volunteer efforts provide a meaningful service to the downtown community and therefore to the economic health of our region.



Downtown 100 Membership Statistics

T. Preston Lloyd, Membership Chair

Net New Members: 10 Current DT100 Members: 91 Downtown 100 is seeking 9 more qualified individuals to join.

Downtown 100 Membership Business Breakdown

City of Norfolk	4
Commercial Services	7
Education	3
Entertainment/Sports	8
Financial Services	14
Legal Services	9
Maritime	1
Media	7
Non-Profit	15
Federal and Local Government	3
Personal Services	1
Business Consulting	4
Accounting	4
Architecture	1
Medical/Dental	3
Commercial Real Estate	1
Residential Real Estate	2
Retail	1
Sales	1
Transportation	2
	91

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Downtown 100 Steering Committee

<u>Chair</u> Luke Downing Ghent Computer

<u>Chair-Elect</u> David Chase Wall, Einhorn & Chernitzer

<u>Members</u>

Holly Christopher Kelly Harlan Thomas Leeman T. Preston Lloyd Alan Smith Tom Van Benschoten Aaron Zielinski City of Norfolk Virginia Arts Festival Wells Fargo Advisors Williams Mullen Heritage Bank Rover Cruises Wells Fargo Advisors

Staff Support: Cathy Coleman Downtown Norfolk Council

> Ginger Johnson Downtown Norfolk Council





Is this year over already? Time flies when you are having fun!

First, thank you, the members of the Downtown 100, for all the hard work you have done this year. You are truly the ones who do all of the hard work that makes this great organization tick. It has been particularly exciting for me to see the level of dedication and energy this year from new members.

I joined the Downtown 100 to get more involved with the key issues Downtown, to volunteer, to meet interesting people, to gain some leadership experience and to have a lot of fun along the way. The Downtown 100 has done all of these things and more for me and I hope that it does for you also.

We started this year with the goal of building upon past successes but also to mix things up a bit with new opportunities. We have continued with past opportunities like our Food Drive, Hops, and Leadership Forums. However, we have also added new opportunities such as our Fall Kickoff Party, Book Sorting, a meeting with City Council members, and more. In addition, you have done a great job recruiting new members and keeping the membership process organized. Our communications have improved with the expansion of our Facebook page, business cards, and continuing our monthly newsletters. Finally, we have made some structural and procedural changes that will help the future leaders of the Downtown 100 operate more effectively.

I am truly honored to serve as the Chair of this great organization that I feel truly makes a difference Downtown and is grooming our future leaders. Over the next year we will increase our role in Civic Engagement in addition to all of the other opportunities we will have. There are many challenges that face our City and our Downtown. I think the Downtown 100 with the great support and guidance of the Downtown Norfolk Council is ready to step up and meet those challenges.

Here's to an amazing 2011-2012.

Sincerely,



Luke Downing Chair, Downtown 100

Downtown 100 Projects Committee

Goals

- Introduce new activities to the DT100 membership.
- Provide a volunteer opportunity every month.
- Provide a variety of activities to meet different needs.
- Start supporting non-profit groups that our membership work for or are involved with.
- 7 to 10 member volunteers for each project. 2/3 of those to be from a committee other than projects.

- Held first ever American Red Cross Blood Drive, exceeding the goal by collecting 41 pints of blood (103% of goal) which has the potential to save up to 123 lives.
- Organized Clean the Spot in conjunction with Keep Norfolk Beautiful-Great American Cleanup. Twenty-two volunteers collected 330 lbs of debris along 2 miles of the Hague waterfront.
- Began a new partnership with The Up Center / Up Center Books. Sorted over 200 boxes, containing thousands of books over 4 visits

 which helped with opening their new book store and kept their online revenue stream going, which assisted with transitioning homeless women into the workforce. The DT100 helped man various sites to assist Up Center Books with its first ever book drive.
- Continued work with the Foodbank of Southeastern Virginia, volunteering over 157 hours and packing approximately 1,100 back packs on each visit. The DT100 also helped sort thousands of pounds of food.
- Held the 3rd Annual "Downtown Has Heart Food Drive", June 6-17. Twelve downtown office buildings participated, collecting enough food to provide over 900 meals. Media coverage from two major news stations.
- Organized ForKids Annual Career Day at WVEC-Channel 13. Over 25 children participated in this annual event.



Downtown 100 Projects Committee

<u>Chair</u>

Alan Smith Heritage Bank

<u>Vice-Chair</u>

Victoria Dietz Bon Secours Hampton Roads Foundation

<u>Members</u>

Kandis Burnworth Robert Camlin Lori Crowe Linda Daniel Alexandra Duquette Katie Ellis Drew Gebler Gillian Hammond Trey Hannah Lareina Holloway Trevis Johnson Darren Klink Lauren LaBonte Jenny LeHew Whitney Lester Jan Liu Jessica Martyn Pamela Morrow Ben Munson Allyzabethe Ramsey R. Alex Raney Cameron Roundtree Katie Rudnicki Nicole Selvaggi Drewry Tatterson Carol Tayloe Margie Thrift Staff Support: Noel Gramlich

Access Aids Care Associated Builders and Contractors, Inc. Norfolk Public Library Nancy Chandler Associates **Dominion Enterprises** ESMI VIA design architects, pc Brand Fuel Hannah's Hallmark WVEC - TV 13 Norfolk Southern Corporation Greenlink Marketing Advisors Heritage Bank Virginia Arts Festival Moore Group Wachovia/Wells Fargo Bank Troutman Sanders, LLP McPhillips, Roberts & Deans PLC Old Point National Bank City of Norfolk Wells Fargo Home Mortgage U.S. Attorney's Office United Way of South Hampton Roads WVEC TV-13 The Virginian-Pilot Tayloe Associates, Inc. Sales

t Support: Noel Gramlich Downtown Norfolk Council

DT100 Committee Summary

Downtown 100 Steering Committee*

- Coordinate all Downtown 100 committees.
- Discuss and recommend Downtown 100 policies and procedures.
- Chair serves as liaison to the DNC Board of Directors.
- Chair-Elect assumes the duties of the Chair in their absence.

*Steering committee consists of chairs of all Downtown 100 committees plus the immediate past chair of the steering committee and two at large members to be selected by the Downtown 100 Chair.

Projects Committee

- Research, recommend and coordinate the Downtown 100's involvement in projects that, on a long-term basis, will have an impact on downtown and the success of the Downtown 100.
- Research, recommend and coordinate one-time volunteer projects for the Downtown 100.

Events Committee

- Develop, recommend and organize exciting and innovative social/networking events for DT100 members.
- Keep Downtown 100 members informed of events coordinated by other organizations that may be of interest to Downtown 100 members.

Leadership Development Committee

- Develop, recommend and organize quarterly forums to keep members informed about community issues.
- Solicit feed back from members regarding issues of interest to the members.
- Coordinate leadership development seminars for Downtown 100 members.

Communications Committee

- Responsible for conveying Downtown 100 information to Downtown 100 members.
- Compile and write monthly Downtown 100 newsletter.

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Downtown 100 Communications Committee

<u>Chair</u> Holly Christopher City of Norfolk

<u>Members</u>

Jeff Bennett	Anders Williams Properties, Inc.
Danielle Burns	The Virginian-Pilot
Valerie Huber	Foley Huber, P.C.
Khalilah LeGrand	Peninsula Institute for
	Community Health
Janine Marshall	Largo Financial Services
Thomas McNally	Wilbanks Smith & Thomas
Vincent Navarre	Lusteration Performance LLC
Kelly Stefanko	National Science Foundation

Staff Support: Noel Gramlich Downtown Norfolk Council



Downtown 100 Leadership Development Committee

Goals

- Maintain at least 67% committee involvement.
- Achieve a minimum average attendance of 50 members at each Leadership Forum.
- Hold 4 Leadership Forums on topics that may include social, civic, political, business, or environmental interest.
- Coordinate Leadership Forums with Events and Membership Committees to maximize attendance and recruit prospective members.
- Develop new ways to engage and develop the leadership skills of Downtown 100 members.

- Maintained an active and dynamic committee membership.
- Presented three Leadership Forums featuring distinguished speakers from Hampton Roads.
- Planned and delivered an interactive panel discussion with two Norfolk City Councilmen, Andy Protogyrou and Tommy Smigiel.
 Focused on their views, our views, and how young leaders can get more involved in the community. We envision the event as the start of an increase in our organization's civic engagement.
- Brought together four experts on social media for a Social Media Summit. The sold out event was a huge success. We plan to continue having one "workshop" style event each year.
- Continued a teaming approach with Events and Membership Committees to promote events.



Downtown 100 Leadership Development Committee

Chair

Aaron Zielinski Wells Fargo Advisors

Vice-Chair

Fred Rose **Dominion Enterprises**

Members

John Alford Paul Ariola Meredith Badali Ted Bartlett Holly Bodner David Chase Laura Gwathmey Sarah Holley Mark Kloeppel Anne Knox Jessica Lehmann Horace Mebane **Corrynn Peters** Lisa Raines Cart Rixey Sam Schwartz Eric Schweizer Andrew Sinclair Rex Workman

City of Norfolk –Design Center Dale Carnegie Training Kemper Consulting, Inc. Nauticus Wall, Einhorn & Chernitzer, P.C. Wall, Einhorn & Chernitzer, P.C. **Physicians for Peace** Smithfield Foods Norfolk Southern Corporation Hope House Foundation Foodbank of Southeastern Virginia **Central Parking Systems** Phillips & Peters, PLLC Troutman Sanders, LLP Norfolk Circuit Court Clerk's Office Senator Mark Warner's Office Witt Mares PLC Hampton Roads Partnership Bank of America

Staff Support: Cathy Coleman Downtown Norfolk Council

Downtown 100 **Communications** Committee

Goals

- Reorganize layout of newsletter.
- Generate more awareness of Signature Project and community volunteerism activities and DT100 events.
- Improve the quality, readability, attractiveness, accuracy and timeliness of Downtown 100 communications both internally with its members and externally with the public.
- Encourage all committee members to become actively engaged with the development of the monthly newsletter.
- Create more visibility and awareness in the community in an effort to assist with the recruitment of Downtown 100 members.
- Continue to produce an interesting and informative newsletter that will be delivered to the Downtown 100 in a timely manner.
- Act as ambassadors for Downtown 100 by sharing the mission and vision of the organization at events and activities in the community.
- Utilize social networking and other new technology to communicate with current members on a more frequent basis.

- Provided accurate, timely and necessary information to Downtown 100 members through the compilation of the monthly newsletter.
- Utilized Downtown 100 Facebook Page to provide continuous updates and event promotion to members.
- Communicated Downtown 100 events, forums and community service by creating and distributing news releases and e-blasts to various organizations and media outlets.
- Developed a DT100 business card for distribution by members to prospective members and partners.



Downtown 100 Events Committee

<u>Chair</u>

Kelly Harlan Virginia Arts Festival

<u>Vice-Chair</u>

Kelly Conway Chrysler Museum of Art

Diane Ambrester Eileen Aquino **Brian Bouma** Michelle Catalano Katie Cline Lisa Coleman Katie Dougherty Lisa Fisher Robert Foley Debra Freeman Michael Hull Rachelle Lee-Warner Bruce Lo Lamont Maddox Zack Mansell Jessica Mathews Kimberly Miller Matthew Nusbaum Rebecca Oribello Susan Pollock

Paula Racey Krista Sowers Christine Stewart W. Jamie Summs Melissa Taylor Arlene Winslow-Potts

Members Novo Nordisk Wachovia/Wells Fargo Bank Brand Fuel Sandler Center Foundation Nancy Chandler Associates Norfolk City Union of the King's Daughters U.S. Attorney's Office Nauticus Foley Huber, P.C. Children's Hospital of the King's Daughters Monarch Bank Attorney **Emergency Physicians of Tidewater** Guidance Law Firm, P.C. Norfolk Walkabouts Norfolk Festevents Monster.com S.L. Nusbaum Realty Company Norfolk NATO Festival City of Norfolk-Planning & Community Development **Dupont Sustainable Solutions** US Army Corp of Engineers The Virginian-Pilot Bank of the Commonwealth **Dominion Capital Partners**

Staff Support: Noel Gramlich Downtown Norfolk Council

Mercer

Downtown 100 Events Committee

Goals

- Improve attendance at monthly committee meetings.
- Increase committee member participation in DT100 projects, DT100 leadership forums and Downtown Norfolk Council events.
- Find new and creative event opportunities.
- Improve quality and attendance of existing "Signature" events: Holiday Hop and Annual Meeting.

- Organized Kick-Off BBQ Event at the Pagoda in September to re-ignite membership. 40 members and guests attended.
- Held first ever morning event at Bean There Café. Coffee Tasting in November added diversity of event times and types as well as helped a new DNC business with recognition.
- Continued the Holiday Hop tradition in December. 70+ members attended. Raised \$325 for the Foodbank of Southeastern Virginia.
- Hosted a Recruitment Event at Town Point Club in February at no cost to DT100 or guests.
- Partnered with Virginia Symphony on Tribute to the Beatles Event with pre-show mixer at Guadalajara. Recognized by Symphony Director, Eric Borenstein, as special guests.
- Beer Tasting at Freemason Abbey with local brewery O'Connors, complete with lecture, tasting, appetizers, and beer specials.
- Stay and Play at the new Jewish Mother Downtown.
- Added a historical walking tour to the Spring Hop. Raised a total of \$170 for the Foodbank of Southeastern Virginia.
- Planned mixers with other committees in order to encourage networking and idea sharing between committees.

